

Agenda

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Council

Date: **Monday 25 February 2013**

Time: **5.00 pm**

Place: **Council Chamber, Town Hall**

For any further information please contact:

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The meeting will also be available via a webcast. This means that people may choose to watch all or part of the meeting over the internet rather than attend in person. The webcast will be available to view on the City Council's website after the meeting.

Council

Membership

Lord Mayor

Councillor Alan Armitage

Deputy Lord Mayor

Councillor Mohammed Abbasi

Sheriff

Councillor Dee Sinclair

Councillor Mohammed Altaf-Khan

Councillor Antonia Bance

Councillor Laurence Baxter

Councillor Elise Benjamin

Councillor Tony Brett

Councillor Jim Campbell

Councillor Anne-Marie Canning

Councillor Bev Clack

Councillor Mary Clarkson

Councillor Colin Cook

Councillor Van Coulter

Councillor Steven Curran

Councillor Roy Darke

Councillor Jean Fooks

Councillor James Fry

Councillor John Goddard

Councillor Michael Gotch

Councillor Mick Haines

Councillor Sam Hollick

Councillor Rae Humberstone

Councillor Graham Jones

Councillor Pat Kennedy

Councillor Shah Khan

Councillor Ben Lloyd-Shogbesan

Councillor Mark Lygo

Councillor Sajjad Malik

Councillor Stuart McCready

Councillor Joe McManners

Councillor Mark Mills

Councillor Helen O'Hara

Councillor Susanna Pressel

Councillor Bob Price

Councillor Mike Rowley

Councillor Gwynneth Royce

Councillor David Rundle

Councillor Gill Sanders

Councillor Scott Seamons

Councillor Craig Simmons

Councillor Val Smith

Councillor John Tanner

Councillor Ed Turner

Councillor Oscar Van Nooijen

Councillor Ruth Wilkinson

Councillor David Williams

Councillor Dick Wolff

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SUMMONS

A meeting of the City Council will be held in the Council Chamber, Town Hall, on Monday 25 February 2013 at 5.00 pm to transact the business set out below.

Peter Sloman

Proper Officer

AGENDA

Pages

1 MINUTES

2 DECLARATIONS OF INTERESTS

Members are asked to declare any disclosable pecuniary interests they may have in any of the following agenda items. Guidance on this is set out at the end of these agenda pages.

3 APOLOGIES FOR ABSENCE

4 APPOINTMENT TO COMMITTEES

5 LORD MAYOR'S ANNOUNCEMENTS

6 SHERIFF'S ANNOUNCEMENTS

7 ANNOUNCEMENTS BY THE LEADER OF THE COUNCIL

8 ANNOUNCEMENTS BY THE CHIEF EXECUTIVE, THE CHIEF FINANCE OFFICER AND THE MONITORING OFFICER

9 ADDRESSES BY THE PUBLIC

To hear addresses from members of the public in accordance with Council

Procedure Rule 11.8 for which the required notice (1.00pm on Thursday 21st February 2013) and the full wording of the address has been given to the Head of Law and Governance.

10 QUESTIONS BY THE PUBLIC

To hear questions from the public in accordance with the Council Procedure Rule 11.9 to the Leader or other Members of the City Executive Board for which the required notice (1.00pm on Thursday 21st February 2013) and the full wording of the question has been given to the Head of Law and Governance and to hear responses from those Members.

11 HOMELESS STRATEGY AND ACTION PLAN 2013 TO 2018 AND FUTURE POLICY IN RELATION TO SECURING PRIVATE SECTOR TENANCIES FOR HOMELESS HOUSEHOLDS

1 - 48

The Head of Housing has submitted a report, the purpose of which is to consider the revised Homelessness Strategy and Action Plan 2013-18 following consultation and to review policy following the commencement of additional powers related to the Council fulfilling its duties by securing a private sector tenancy for statutory homeless households.

This report was submitted to the City Executive Board on 13th February 2013. An extract from the minutes of this meeting is attached.

Council is asked to:

- (1) Approve Homelessness Strategy and Action Plan 2013 to 2018;
- (2) Note the commencement of additional powers introduced by virtue of the Localism Act 2011 related to the Council fulfilling its duties by securing a private sector tenancy for statutory homeless households;
- (3) approve the policy as outlined in Appendix D as Council policy;
- (4) Delegate authority to the Head of Housing to implement the policy together with any minor changes that may come forward due to any subsequent revisions or clarifications to Government guidance and any ensuing case law.

12 CITY EXECUTIVE BOARD DECISIONS (MINUTES) AND SINGLE EXECUTIVE MEMBER DECISIONS (MINUTES)

49 - 62

This item has a limit of 15 minutes.

City Executive Board decisions (Minutes)

- (1) Minutes of the meeting held on 19th December 2012.
- (2) Minutes of the meeting held on 13th February 2013.

Single Executive Member decisions (Minutes)

- (1) Minutes of the Single Member Decision Meeting (Board Member, Finance and Efficiency) held on 25th January 2013.

13 RECOMMENDATIONS AND REPORTS FROM SCRUTINY AND OTHER COMMITTEES

14 QUESTIONS ON NOTICE FROM MEMBERS OF COUNCIL

Questions on notice under Council Procedure Rule 11.10(b) may be asked of the Lord Mayor, a Member of the City Executive Board or the Chair of a Committee.

Questions on notice must, by the Constitution, be notified to the Head of Law and Governance by no later than 9.30am on Friday 22nd February 2013.

Full details of any questions for which the required notice has been given will be circulated to Members of Council before the meeting.

15 STATEMENTS ON NOTICE FROM MEMBERS OF COUNCIL

Statements on Notice under Council Procedure Rule 11.10(b) may be made. Statements do not need to be directed to the specific Councillor.

Statements on notice must, by the Constitution, be notified to the Head of Law and Governance by no later than 9.30am on Friday 22nd February 2013.

Full details of any statements for which the required notice has been given will be circulated to Members of Council before the meeting.

16 PETITIONS

17 MOTIONS ON NOTICE

63 - 68

Council Procedure Rule 11.14 refers. The Motions (listed in the order received) that have been notified to the Head of Law and Governance by the deadline of 1.00pm on Wednesday 13th February 2013 are attached to this agenda.

18 REPORTS AND QUESTIONS ABOUT ORGANISATIONS THE COUNCIL IS REPRESENTED ON

19 KEY DECISIONS - ALIGNMENT OF THE FINANCIAL LIMITS WITHIN THE CONSTITUTION

69 - 70

The Head of Law and Governance/Monitoring Officer has submitted a report, the purpose of which is to align the Council's financial definition of a key decision with the financial limits for officer approvals of projects and acceptance of contracts.

Council is asked to approve the change in the Constitution so that the definition of a key decision in financial terms is increased to £500,000 to align with project approval and contract acceptance figures in the Constitution, and to authorise the Monitoring Officer to make the necessary constitutional changes.

20 REVIEW OF POLLING DISTRICTS AND POLLING PLACES FOLLOWING A BOUNDARY REVIEW OF OXFORDSHIRE COUNTY COUNCIL DIVISIONS

71 - 86

The Head of Law and Governance has submitted a report which seeks approval of the revised schedule of polling districts and polling places (appendix A of the report) for the administrative area of the City Council as required by the Electoral Administration Act 2006, following the review of Oxfordshire County Council division boundaries.

Council is asked to:

- (a) Approve the schedule of polling districts and polling places as in Appendix A of the report;
- (b) Reaffirm its decision to give the Returning Officer the delegated power to make changes to polling stations in emergencies.

21 COUNCIL TAX 2013/14

87 - 100

The Head of Finance has submitted a report to set out the necessary calculations to enable Council to set the 2013/14 Council Tax for Oxford City, in accordance with the Local Government Finance Acts, 1988 and 1992, as amended by The Localism Act 2011.

Council is asked:

- (a) To approve for 2013-14:
 - 1. The City Council's precept and Council Tax requirement of £11,228,070 (inclusive of Parish Precepts). Net of the Parish Precepts, the figure is £11,073,898.
 - 2. The average Band D Council Tax figure (excluding Parishes) of £268.19 a 1.99% increase on the 2012/13 figure of £262.96. Including Parish Precepts the figure is £271.93, a 1.83% increase on the 2012/13 figure of £267.05 (see paragraph 13 of the report).
 - 3. The contribution of £10,000 to the Parish of Old Marston in recognition of the additional expenditure that the Parish incurs as a consequence of maintaining the cemetery (see paragraphs 20 and 21 of the report).
 - 4. The amount of £480,238 to be treated as Special Expenses (see paragraph 24 of the report).

5. The Band D Council Taxes for the various areas of the City (excluding the Police and County Council's additions) as follows:-

Littlemore	£286.32
Old Marston	£296.33
Risinghurst and Sandhills	£284.37
Blackbird Leys	£265.50
Unparished Area	£270.39

These figures include the Parish Precepts and special expensing amounts as appropriate on top of the City-wide Council Tax of £256.56.

(b) To note:

6. Oxfordshire County Council's precept and Band D Council Tax as set out in paragraph 27 of the report;
7. The Police and Crime Commissioner for the Thames Valley's precept and Band D Council Tax as set out in paragraph 28 of the report, and
8. The overall average Band D equivalent Council Tax of £1,614.14 including Parish Precepts.

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

¹Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.